



Testbourne Community School

IT & Media Technician

Permanent, 37 hours per week, 52-week contract

Support Staff Salary Grade C (£24,405 - £25,430)

Grade D (£26,918 - £29,616) negotiable for experienced candidate

We are seeking to appoint a motivated, enthusiastic and highly organised IT & Media Technician. This is an exciting, varied role where you will be providing IT support and web site maintenance, producing publicity materials and supporting the school's marketing strategies.

Testbourne Community School is a 11-16 comprehensive school, which provides a forward thinking, outward looking and vibrant learning environment. We pride ourselves on the strength of staff and student relationships and we have a strong sense of community at the heart of our ethos. Our shared philosophy is embodied by our strapline 'Achievement, Excellence, Integrity.'

Testbourne is a high performing school, with students achieving excellent results. In August 2024, 76% achieved a 'standard' pass of grade 4 and above in English and Maths combined. An excellent total of 52 grade 9s were achieved by our year 11s across their subjects. Progress was also good for all students including those with SEND.

"I really enjoy working at Testbourne. Not only are the students enthusiastic in their learning and respectful of teachers, Senior Leadership are supportive, caring and value their staff. I have been given numerous opportunities to develop and progress in my career, and since starting a young family I have been supported in working part-time whilst maintaining responsibilities."

To get a sense of what it is like to be part of our team, please see the [Working with Us - Testbourne Community School](#) section on our website for genuine quotes from our staff.

The successful candidate will have:

- GCSE grade C+ in English and Maths (or equivalent), preferably educated to A level or degree standard;
- Experience in an IT Support role. Administering Microsoft 365 an advantage;
- Exemplary organisational and planning skills, alongside the ability to work to tight deadlines;
- Experience of setting up and managing multiple social media accounts
- Experience of producing high quality marketing materials including websites, infographics and basic graphic design
- The ability to remain calm under pressure;
- The ability to work independently with minimal supervision.

In return we:

- offer professional development and expertise to enable staff to achieve excellence;
- provide a highly supportive environment with opportunities to develop;
- provide a highly professional and collaborative working environment focused on developing a love of learning;
- offer first rate personal career development to assist you in the fulfilment of your ambitions;
- 25 days annual leave

Closing Date for Applications: Noon on 6th January 2024

We reserve the right to interview and appoint candidates before the closing date or scheduled interviews where applicable.

Application forms and further details are available from the school website www.testbourne.school or alternatively contact recruitment@testbourne.school

Achievement • Excellence • Integrity



Testbourne Community School

Testbourne Community School is committed to safeguarding children and promoting the welfare of children and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure Barring Service checks, along with other relevant employment checks.

Testbourne Community School is an equal opportunities employer and no candidate will be disadvantaged because of race, gender, sexuality, disability or any other protected characteristic. All shortlisting exercises are completed by evaluating a candidate's suitability in terms of the person specification and job description for the role in question.